

Lackland
Officers'
Spouses' Club
Scholarship
Program

Application for school attendance
beginning

Fall
2012

If you have any questions or need additional information, please send an email to lacklandscholarships@gmail.com or call Michael Weis Scholarship Chair at 830-714-4493. Good luck!

Lackland Officers' Spouses' Club
P.O. Box 27491
San Antonio, TX 78227-0491
www.lacklandosc.org

Lackland AFB Officers' Spouses' Club Scholarship Program Award Plan

I. ELIGIBILITY FOR AWARD

- A. All seniors graduating from a San Antonio area high school (or homeschooled equivalent) are eligible if they are the **dependents of Armed Forces personnel** who are **permanently assigned at Lackland AFB** (or have PCS'd from Lackland within six months prior to graduation date), retired, on remote assignment, or deceased.
- i. Armed Forces personnel are defined as members currently serving in any branch of the United States Military, including members of the National Guard or Reserve Corps.
 - ii. Candidates who have previously received an LOSC Scholarship Award are not eligible.
- B. The **civilian spouses of Armed Forces personnel** are eligible if they are the spouse or widow of **Armed Forces personnel** who are permanently assigned at Lackland AFB, retired, on remote assignment, or deceased. The applicant spouse shall be pursuing a technical, associate, undergraduate or graduate degree.
- i. Armed Forces personnel are defined as members currently serving in any branch of the United States Military, including members of the National Guard or Reserve Corps.
 - ii. Candidates who have previously received a LOSC Scholarship Award are not eligible.

II. CRITERIA FOR SELECTION

- A. Selection for the LOSC Scholarship Award shall be based upon the following criteria in the order in which they are listed.
- i. Scholastic Achievement
 - ii. Extracurricular Activities (including but not limited to campus involvement, work experience, and community contribution)
 - iii. Personal Statement of Purpose
 - iv. Letters of Recommendation

III. RESPONSIBILITIES OF THE APPLICANT

- A. The applicant shall contact his/her high school and request that the school mail the following information to the Scholarship Chairperson (refer to item IV for contact information).
1. Official Transcripts of high school grades
 2. College Entrance Exam Scores
 3. **Exception:** A spouse applicant with post high school academic work must submit official transcripts to be used in lieu of high school transcripts and college entrance exam scores.
- B. The applicant will be personally responsible for submitting the following items to the Scholarship Chairperson.
- i. A completed LOSC Scholarship Application Form and signed Agreement
 - ii. A resume including a list of schools (with dates of attendance), activities, honors, and work experience

- iii. A personal statement of purpose of no more than 250 words discussing the principal goals the applicant has set and the role of higher education in attaining these goals
- iv. Two letters of recommendation that meet the following criteria
 - 1. At least one letter must be from a member of the applicant's school faculty or administration, church leader or youth director, or Scout Leader.
 - 2. All letters must be from non-family members.

C. Only **complete applications** will be considered. (See item III)

IV. APPLICATION SUBMISSION

A. Applications must be postmarked no later than **April 2, 2012**. Send complete application packet (and official academic records) to:

Lackland Officers' Spouses' Club
Attention: Scholarship Chairman
PO Box 27491
San Antonio TX 78227-0491

V. AWARD AVAILABILITY AND VALUE

A. The LOSC Board of Governors will determine the number and value of scholarship awards given each year.

VI. SELECTION COMMITTEE

A. Composition

- i. The selection committee shall be comprised of a panel of community educators selected by the LOSC Board of Governors.

B. Duties

- i. When the LOSC Board of Governors has determined the number of scholarship awards to be presented, the duties of the selection committee shall include the following:
 - 1. Selection of the winner(s) in numerical order upon the basis of the criteria listed in item II, Criteria for Selection
 - 2. Selection of alternates in numerical order, in the event that winners cannot accept the award for whatever reason
- ii. Decisions of the selection committee are final.

VII. RECIPIENT'S USE OF AWARD

A. The student must use the scholarship at an **accredited two- or four-year college, university, or vocational school** during the 2012-2013 academic year.

B. Acceptance of a **full scholarship** to an accredited college, university, or vocational school would make the intended recipient **ineligible** for the monetary award. Acceptance of an appointment to a U.S. Service Academy or Preparatory School would also render the student ineligible.

- i. **Full scholarship** is defined as payment of tuition, room, board, books, and any other fees charged by the educational institution.

- C. The funds must be used for the payment of tuition, charged by the Finance Office or Business Office of the institution.
- D. Funds may **not** be used for personal expenses or fines of any sort that are billed to a student account (including, but not limited to, travel or parking).
- E. Recipients must submit **verification of enrollment** from the educational institution to the Scholarship Chairperson no later than **June 15, 2012**.
 - i. Should a recipient be unable to provide verification from an **accredited two- or four-year college, university, or vocational school** by the deadline, he/she **must** contact the LOSC Scholarship Chairperson **before** the deadline expires to make appropriate arrangements.
 - ii. Any recipient who fails to comply will no longer be eligible for award money.
- F. The LOSC Welfare Treasurer shall issue a check in the full amount of the scholarship payable to the educational institution for use by the recipient by July 16, 2012, contingent upon receipt of all necessary information from the recipient.
 - i. This check shall be forwarded to the educational institution by the Scholarship Chairperson with a letter of instruction indicating that any amount of this scholarship not used for the designated purposes shall be returned to LOSC.
 - ii. Additionally, the school shall be notified that, should the total amount of scholarships awarded to the recipient exceed the total cost of tuition as described in item VII(C), the LOSC Scholarship Award shall be returned so that the award might be reissued to an alternate winner's educational institution.
- G. The LOSC will host a reception honoring scholarship winners in May date TBA. Attendance is highly encouraged.

Scholarship Application Checklist of Items to be Submitted
(Per Section III)

- ___ High school or college transcripts
- ___ College Entrance Exam Scores
- ___ Completed LOSC Scholarship Application Form
- ___ Copy of sponsor's valid military ID card
- ___ Copy of applicant's valid military ID card
- ___ Resume
- ___ Personal statement of purpose
- ___ Two letters of recommendation

**LACKLAND OSC SCHOLARSHIP PROGRAM
2011-2012 SCHOLARSHIP APPLICATION**

Sequence #

Date Received

LOSC Use Only

1. APPLICANT INFORMATION

NAME: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
HOME PHONE: _____ SOCIAL SECURITY NUMBER: _____
E-MAIL ADDRESS: _____
PARENT'S/GUARDIAN'S NAME: _____

2. SPONSOR INFORMATION

SPONSOR'S NAME & RANK: _____
UNIT: _____ WORK PHONE: _____
SOCIAL SECURITY NUMBER: _____ BRANCH OF SERVICE: _____

3. CATEGORY OF ELIGIBILITY

ACTIVE DUTY ASSIGNED TO LACKLAND RESERVES RETIRED DECEASED REMOTE TO _____

4. STATUS:

HIGH SCHOOL SENIOR SPOUSE

5. EDUCATION INFORMATION (High school students complete part A & B; Spouses complete parts B & C)

A. HIGH SCHOOL CURRENTLY ATTENDING: _____
DATE OF GRADUATION: _____ GPA _____

B. COLLEGE, UNIVERSITY, OR VOCATIONAL SCHOOL YOU PLAN TO ATTEND *OR* ARE ATTENDING
(if undecided, list potential choices):

C: STATUS: FRESH _____ SOPH _____ JR _____ SR _____ MASTERS _____ PhD _____ OTHER _____

All applicants must **read the entire LOSC Scholarship Award Plan** and **complete all requirements**
(refer to Section III) **before** submission of application packet.

**LACKLAND OSC SCHOLARSHIP PROGRAM
2011-2012 SCHOLARSHIP APPLICATION AGREEMENT**

CERTIFICATION:

I _____ (applicant's printed name) certify that I meet all of the following conditions of eligibility for the Lackland OSC Scholarship according to the award plan.

1. The information contained in this application is accurate and complete to the best of my knowledge.
2. The attached Statement of Purpose is solely my own work.
3. I am not an active duty member of the Armed Forces of the United States.
4. I have not accepted an appointment to a service academy.
5. I have not received grants, scholarships, or any other awards covering the full cost of tuition and books for the academic year 2010-2011 (this includes the Post-9/11 GI Bill).
6. If selected, I will make every effort to attend the award ceremony scheduled for May 12, 2011, and agree to be photographed for publicity purposes.

Furthermore, I fully understand that all moneys awarded to me by the Lackland OSC Scholarship Program will be transferred to the next designated alternate in the event that I:

1. Become an active duty member of the Armed Forces of the United States during the 2011-2012 academic year;
2. Accept an appointment to a service academy for the 2010-2011 academic year; or
3. Receive any other grants, scholarships, or awards covering the full cost of tuition and books for the 2011-2012 academic year at the institution I attend (this includes the Post-9/11 GI Bill).

Applicant's Signature Date

Sponsor's Signature Date

All applicants must **read the entire LOSC Scholarship Award Plan** and **complete all requirements** (refer to Section III) **before** submission of application packet.

Application packets must be postmarked no later than **April 2, 2011**. Mail packets to:

Lackland Officers' Spouses' Club
Attention: Scholarship Chair
PO Box 27491
San Antonio TX 78227-0491

PRIVACY NOTICE: All application materials are used **ONLY** for the purpose of eligibility and recipient selection. **ALL** submitted material will be shredded.

Lackland AFB OSC is a private organization. It is not part of the Department of Defense or any of its components and it has no governmental status.